

Town of Rossie 315-324-5166
908 County Route 3
Redwood, New York 13679

Application for Building Permit

20100428BPA

Application #: _____
Tax Parcel ID #: _____

Date Received: _____
Date Paid/Amount: _____ / _____
Date Approved: _____
Date Denied: _____
Date Expires: _____

A) This application must be completely filled out in ink by hand or by computer or typewriter and submitted in duplicate to the Code Enforcement Officer.

B) Plot plans showing the location of the lot and of buildings on premises, relationships to adjoining premises or public streets or areas, and giving a detailed description of layout of property must be drawn on the diagram which is part of this application.

C) This application must be accompanied by two complete sets of plans showing proposed construction and two complete sets of specifications. Plans and specifications shall describe the nature of the work to be performed, the materials and equipment to be used and installed and details of structural, mechanical, electrical, and plumbing installations.

D) Upon approval of this application, the Code Enforcement Officer will issue a Building Permit to the applicant together with approved duplicate set of plans and specifications. Such permit and approved plans and specifications shall be kept on the premises for inspection throughout the progress of work.

F) No building shall be occupied or used in whole or in part for any purpose whatsoever until an application is made for a certificate of occupancy and shall have been granted by the Code Enforcement Officer.

Name of Applicant: _____

Address of Applicant: _____

Phone # of Applicant: _____ fax: _____ email: _____

Name of Owner: _____

Address of Owner: _____

Phone # of Owner: _____ fax: _____ email: _____

Property Address/Location: _____

State whether the applicant is owner, lessee, agent, architect, engineer or builder: _____

If owner or applicant is a corporation, give names and titles of two officers and signature of duly authorized officer.

Application is hereby made to the Code Enforcement Officer for the issuance of a Building Permit pursuant to the NYS Building Construction Code for the construction of buildings, additions, or alterations or for the removal or demolition, as herein described. The applicant agrees to comply with all applicable laws, ordinances and regulations.

Signature of applicant: _____

1) State existing use and occupancy of premises and intended use and occupancy of proposed construction:

a) Existing use and occupancy: _____

b) Intended use and occupancy: _____

2) Nature of work. Check all that apply:

☐ New Building ☐ Addition ☐ Alteration ☐ Repair ☐ Removal ☐ Demolition

3) Estimated Cost of project: * _____ **Fee Due: _____ (to be paid upon filing of this application)

4) If dwelling, # of dwelling units: _____
 # of dwelling units on each floor: _____
 If garage, # of cars: _____

5) If business, commercial or mixed occupancy, specify nature and extent of each type of use:

6) Dimensions of existing structures, if any:

Front: _____ Depth: _____ Rear: _____ Height: _____ # of stories: _____

7) Dimensions of existing structure with alterations or additions:

Front: _____ Depth: _____ Rear: _____ Height: _____ # of stories: _____

8) Dimensions of entire new construction:

Front: _____ Depth: _____ Rear: _____ Height: _____ # of stories: _____

9) Size of lot: Front: _____ Depth: _____ Rear: _____

10) Does the proposed construction violate any zoning law, ordinance, or regulation? _____

11) Name of compensation insurance carrier:

Policy #: _____ Expiration Date: _____

12) Name of architect: _____

Address: _____

Phone: _____ fax: _____ email: _____

13) Name of contractor: _____

Address: _____

Phone: _____ fax: _____ email: _____

14) Will electrical work be inspected by, and a Certificate of Approval obtained from a New York Board of Fire Underwriters or other agency or organization? _____ If so, specify:

15) Perk Test Required: ☐ Yes ☐ No

comments: _____

16) amount of leach field required: _____

comments: _____

Plot Plan and Description of Project:

On a separate sheet of paper sketch a plot diagram which clearly and distinctly locates all buildings, whether existing or proposed, and indicate all setback dimensions from property lines. Give lot and block numbers or description according to deed, and show street names and indicate whether interior or corner lot. Attach this paper work to application.

Provide a description of the project construction to include, but not limited to: nature of the work to be performed, materials and equipment to be used, and details of structural, mechanical, electrical and plumbing installations.

More complicated projects will require three complete sets of plans and specifications certified by a New York State Licensed Architect or Professional Engineer.

* Costs for the work in the application for Building Permit include the cost of all of the construction and other work done in construction therewith, exclusive of the cost of the land. If final cost shall exceed estimated cost, an additional fee may be required before the issuance of Certificate of Occupancy.

** See fee schedule on attached page.

Town of Rossie Building Permit Fee Schedule
 908 County Route 3
 Redwood, New York 13679
 315-324-5166

20170602BPF

LF= Linear Feet
 SQFT = Square Feet

F= Flat Fee

	Footage	/SQFT	Rate:	Total Cost
I. Residential - Single Family				
1. New Construction:				
A. Slab/Main Floor - Living Area (including enclosed porch)		SQFT	\$0.25	
B. Cellar		SQFT	\$0.25	
C. Foundation posts or piers		F	\$2 each	
2. Storage/Garage		SQFT	\$0.15	
3. Storage/Garage Prebuilt Manufactured Structure. See A below.		SQFT	\$0.07	
4. Roof [no permit required if project is re-roofing as defined by NYS building c		SQFT	\$0.10	
5. Modular/Manufactured Home (w/HUD seal). See Section VI, #2 re: age of ur		SQFT	\$0.10	
6. Pool [Depth over two feet]				
A. Above ground		F	\$25.00	
B. In ground		F	\$35.00	
7. Sun Deck/Open Porch		SQFT	\$0.15	
8. Dock (Non Floating) Including stairs/staircase		SQFT	\$0.15	
9. Percolation Test [Included with 1 or 5]		F	\$60.00	
10. Installation of Septic System/Replacement [Included with 1 or 5]		F	\$50.00	
11. Installation of Heating Unit [Included with 1 or 5]		F	\$50.00	
12. Residential Fence. No permit required for a fence 6 feet or lower.		LF	\$0.10	
II. Renovation/Remodeling				
1. Plumbing		F	\$75.00	
2. Windows and Doors		F	\$50.00	
III. Multiple Dwellings. Cost per each residential or single family as above.				
IV. Commercial				
1. Commercial with public access (retail)		SQFT	\$0.40	
A. Cellar		SQFT	\$0.20	
2. Commercial Storage		SQFT	\$0.20	
3. Commercial Fence		LF	\$0.20	
V				
1. Pole Barn	Exemption is tied to AG tax status			\$0.00
	Permit is required and tax free status = 10 years from date of permit			
	Non-Exempt Pole Barns	SQFT	\$0.15	
VI				
1. Demolition		F	\$50.00	
2. Special Inspection for trailers older than 20 years from January of current ye		F	###	
3. Chimney		F	\$50.00	

* Please check with code enforcement officer regarding this definition
 A) Exempt: Construction or installation of one story detached structures associated with one- or two- family dwellings or multiple single-family dwellings (townhouses) which are used for tool and storage sheds, playhouses or similar uses, not exceeding 144 square feet. Other regulations may apply.
 B) Inspection for Certificate of Occupancy must be obtained before moving into the residence.
 C) Building permits are valid for 1 year of date issued. There is a \$50 renewal fee for a 1 year extension.

Total: =

Plot Plan and Description of Project